

SGOIL LIONACLEIT

FAIR ASSESSMENT POLICY

Statement of Assessment

- At Sgoil Lionacleit we aim to provide a variety of qualifications that give all pupils the opportunity to achieve their full potential by the most appropriate and direct route.
- Our assessment policy is based on the concepts of equality, diversity, clarity, consistency and openness.
- We will endeavour to ensure that the assessment processes are implemented in a way which is fair and non – discriminatory

Access

All pupils are made aware of the existence of this policy and have open access to it.

Copies of it may be obtained from the School Office and also online at

www.sgoillionacleit.org.uk

All teachers are made aware of the contents and purpose of this policy.

This policy is reviewed annually and may be reviewed in response to feedback from pupils, teachers, and external organisations.

What pupils can expect from us:

- We aim to ensure that all assessment of work is carried out fairly and in keeping with the awarding body's requirements
- All portfolio – based work will be assessed fairly against the qualification standards and teachers involved will be fully trained.
- Internal assessments will be carried out fairly and according to awarding body instructions. For National Assessments (NABs) pupils will be given two attempts and in exceptional circumstances three attempts. The Head Teacher in consultation with the Principal Teacher will determine whether a third attempt is granted or not.
- Externally marked tests and exams will be according to the requirements of the awarding body

Pupils can also expect:

- To be fully inducted onto a new course and given information that can be shared with parents and carers.
- Learning outcomes, performance criteria and other significant elements of learning and assessment to be made clear at the outset of the course and when individual assignments are set.
- To be given appropriate assessment opportunities during the course with feedback provided on the quality of the work
- All work to be marked within two weeks of submission by the pupil.
- Where equivalents and exemptions can be applied, we will ensure this is pursued with the relevant awarding body.

Cheating and Plagiarism

A fair assessment of pupil's work can only be made if that work is entirely the pupil's own. Therefore pupils can expect an awarding body to be informed if:

- They are found guilty of copying, giving or sharing information or answers, unless part of a joint project.
- They use an unauthorised aid during a test or examination
- They copy another pupil's answer during a test or examination
- They talk during a test or examination

All allegations of cheating and plagiarism will lead to a full investigation which will follow the guidance of the relevant awarding body.

If a pupil feels he/she has been wrongly accused of cheating or plagiarism, they should be referred to the Sgoil Lionacleit Complaints Policy