

COMHAIRLE NAN EILEAN SIAR Department of Education & Children's Services Minute/Note of Meeting	TITLE	Parent Council AGM		
	DATE	24 November 2014	TIME	6.00pm
	VENUE	Rm 34		
	DISTRIBUTION			

Present:	Miller MacDonald, Catherine Ferguson, Bella MacDonald, Linda Johnson, George McGee, Howard Warner, Roddy MacIssac, Libby Patterson, Michelle Gray, Marie Nash, Anne MacMillan, Hugh Patterson
Apologies:	Angela Brass, Kenny MacDonald
Absent:	

Agenda Item		Summary	Action	Who?	When?
1	Summary of issues discussed during 2013 - 2014				
2	SQA Results	HT discussed this year's SQA results, a summary from last PC meeting.			
3	HMIe	HT discussed HMIe RIF, he hopes the PC can discuss leadership with the focus on distributed leadership.			
4	S1 Focus Group	A link will be established between PC and the new S1 Focus Group, perhaps a member of the PC could chair the S1 Focus Group, it is anticipated that both groups will then liaise with the Pupil Council			
5	Programme of improvements to the school building	New entrance partly completed, new plans to refurbish toilets being looked at by Western Isles Council. PE changing rooms to be refurbished with new mirrors etc, MG asked if there could be hot water in the showers – to be checked out.		HT	
6	Careers convention and Apprentice talks	Both very successful, seems to have had an impact on S5 pupils as many have become very focussed and are looking towards Further			

		and Higher Education courses and jobs.			
7	S6 Blazers	The PC paid £500 last year towards the cost of S6 blazers.			
8	The School Improvement Plan	It is anticipated that the PC will be involved in the SIP and inform/consult parents re SIP.			
9	Traffic Calming Measures	The 20mph zone is now in place outside the school.			
10	New MIS System	The school has introduced a new MIS system SEEMis this system is used for recording registration and will be used for reporting, and monitoring tracking and attainment.			
11	New Roles and Resignations	Roddy MacIassac resigned from his role as Chair Person and Margaret MacDonald resigned from her role as Treasurer, both will remain members of the Parent Council and the PC is extremely grateful to both for their hard work over the years. As a result new members were elected to roles, Howard Warner to Chair Person, George McGee to Treasurer and Libby Patterson to Secretary, the role carried out by George McGee, again many thanks to George for his hard work as Secretary.			
12	Pupil Council	Hugh Patterson S3 pupil attended the PC AGM on behalf of Pupil Council, he had requested a vending machine be put in place in the Cafeteria for snacks and perhaps one for hot drinks, HT is going to look into this. Hugh also mentioned the issue with the toilets, HT informed pupil council that a planned refurbishment is currently being looked at.		HT	
13	AOB	Parent Council are going to provide refreshments on the night of the Pantomime, evening of Thursday 11 and 12 December and afternoon of Saturday 13 December. It was also noted the success of the PC providing refreshments at Parents' Evenings.			
14	Date of Next Meeting	Monday 9 February 2015 (a time has not been set yet as the PC want to find out what times suits parents), therefore time to follow.			

